

**JAWAHARLAL NEHRU SCHOOL  
HABIBGANJ, BHEL BHOPAL**

TENDER NOTICE NO. JNS/2025-26/1535

Dated:-24/03/2025

Sealed tenders are invited from Transport Contractors/Travel Agencies/Bus operators for deploying up to 16 buses of 52/24 seater on rate contract basis for providing transport facilities to the students studying in Jawaharlal Nehru School (SW, PW), Kasturba College of Nursing within Township/ Adjoining satellite areas generally within the municipal limits of Bhopal and at times Outside also. Each bidder has to submit the proposal in two parts, sealed separately in two envelopes Technical part will contain adherence to terms & conditions, necessary documentary evidence and certificates whereas part two will contain your competitive rates (Price bid). Technically qualified proposals will only be eligible for Price bid opening on scheduled date & time.

Bidders are required to go through instructions, terms & conditions carefully and complete all the formalities as required. In the event of furnishing false information/incomplete information, the offer(s) shall be rejected and no correspondence shall be entertained in this regard.

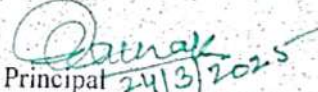
For details regarding terms and conditions, please BSM website [www.bsmbhopal.com](http://www.bsmbhopal.com) Tender documents can be obtained during the working hours from the office of Jawaharlal Nehru School, Habibganj, Bhopal on payment of Rs.1000/- (non refundable) through demand draft drawn in favor of Principal, Jawaharlal Nehru School, payable at Bhopal. In case of download of tender documents from BSM website [www.bsmbhopal.com](http://www.bsmbhopal.com) the demand draft for the aforesaid amount shall have to be enclosed along with the Technical bid documents.

The last date for issuing tender documents : 07-04-2025 by 01:00 pm

The last date for submission of tender bid : 07-04-2025 by 04:00 pm

Date of opening of technical Bids : 08-04-2025 at 02:00 pm

Date of Pre bid meeting : 01-04-2025 at 02:00 pm

  
Principal 24/3/2025  
Jawaharlal Nehru School

Habibganj, Bhopal  
Sunil Kumar Painak  
(Head of Institute)  
Jawaharlal Nehru School  
Habibganj Bhopal-462024

1 of 6

General Instructions for the Bidders

1. Jawaharlal Nehru School intends to hire 16 Nos. of (52 seaters / 24 seaters) school buses on rate contract basis to facilitate the school going children of Jawaharlal Nehru School ( 14 No of Buses that will be 9 No. of 52 seater and 5 No. of 24 seater), and KCON (2 No. of buses 52 seater) deployment of buses will be within municipal limits of Bhopal.

The contract will be initially for a period of 01 year from the date of deployment of vehicles. However it can be further extended for one more year subject to satisfactory performance, services rendered, Suitable PVC in respect of Diesel prices will be incorporated in the contract.

2. Buses will exclusively be deployed 14 Nos. for Jawaharlal Nehru School and 02 Nos. Kasturba College of Nursing services for educational purpose and as per schedule decided by School/college. These vehicles shall be at the operational disposal of respective school/college during the entire. Category of the buses i.e. 52 seater or 24 seater will be told as per requirement.
3. Bidders are required to go through instructions, terms & Conditions carefully and complete all the Formalities as required. In the event of furnishing false information/incomplete information, the offer(s) shall be rejected and no correspondence shall be entertained in this regard.
4. Bidders are required to quote number of vehicles they intend to deploy in Jawaharlal Nehru School, and Kasturba College of Nursing (Minimum 02 nos. and maximum 16 Nos. of 52 seaters./ 24 seaters). However any bidder who quotes less than 02 Vehicles shall not be considered for this tender.
5. Bidders are required to submit the offer in two separate parts i.e. (i) Technical Bid (ii) Price bid. Each bid is to be kept in separate envelope, which should be properly sealed. Both the envelopes have to be put together in the large envelope along with these documents.
6. Information in respect of technical bid and price bid are to be submitted in the prescribed Performa as per Annexure-C, Annexure-D and Annexure-E respectively.
7. All the entries in technical bid and price bid should be clearly written in ink of Typed and all the corrections are to be duly attested by the bidder. Bidders are also
8. A sum of Rs.154440/- (Rupees One lakh fifty four thousand four hundred forty only) shall be deposited as Earnest Money Deposit along with the tender, payable in the form of Online payment i.e. NEFT or Crossed Demand Draft in favor of "Principal, Jawaharlal Nehru School" payable at Bhopal.

In case of online payment mode Account Details are as follows:

Account No. 10022105062

IFSC: SBIN0008956

Account Name: Principal JL Nehru School

Bank Name: State Bank of India

Branch Name: HABIBGANJ

9. Bidders are required to submit/drop duly filled in tender documents before on or before 16:00hrs on 07-04-2025, Box kept in the Jawaharlal Nehru School, Habibganj, Bhopal. Bidders are cautioned to strictly maintain tender submission time as on or before 04:00 pm.
10. The Technical bids shall be opened on 08-04-2025 at 14:00 hrs at Jawaharlal Nehru School, office, Habibganj, Bhopal, in presence of bidders, whosoever, be present.
11. Bidders or Bidder's representatives may attend the tender opening on the above-mentioned date, time and place. No separate intimation will be given to bidders for technical bid opening.
12. The sealed Price bids of only those offers, which are technically acceptable, shall be opened later. The bidders qualifying in technical bid will be intimated separately for participating in price bid.
13. A pre bid opening meeting is kept on 01-04-2025 at 02:00 pm for all participating members to ensure transparency and clarity in the tender process.
  - A. Detailed discussion on the specifications, terms, and conditions mentioned in the tender document.
  - B. Addressing any queries or concerns raised by the bidders regarding the tender process.
  - C. Bidders should provide details of vehicle to be attached during the period of tender with 4 side images of all buses also including images inside the vehicle.

Rate Contract for Hiring Buses  
Minimum Qualification of the Bidders:

Annexure-B

1. a) Transporter/Bus operators should have establishment/office with in Municipal limits of Bhopal with land line & mobile telephones.

b) Transporter/Bus operators should have continuous experience of one year with a minimum of two years experience during the last seven years from the published date of tender, in running at least two buses in industrial establishment/office/schools. However, the experience has to be for regular deployment of vehicles on day today basis during the above mentioned period. During this experience period (from the published date of tender), transport contractors must have their firms registered under shops and establishment act/Municipal Corporation as tour and travel agency/ bus operator.

They have to furnish the following documents in support of their requisite experience and if required the same can be verified by the institutions by Jawaharlal Nehru School from the issuing authority in order to ascertain the veracity of certificate.

c) A copy of duly signed work order(s) issued by the industrial establishment/office/school.

OR

A copy of agreement signed between the bidder and organization mentioning the period of contract and number of above mentioned buses deployed against LOI/Work order.

2) Experience certificate from organization clearly mentioning the number of buses deployed and the period for which the buses were deployed besides mentioning that the services were found to be satisfactory during the entire contract period.

3) All the tenderers are required to furnish a vendor performance rating (VPR) certificate as per format at annexure-E' for the minimum no. of required vehicles (at least 02 Nos.52 seater buses) from the authority issuing experience certificate. For agencies dealing with industrial establishment/office/BSM schools (i.e. Jawaharlal Nehru School, Vikram Higher secondary school and Kasturba college of nursing), VPR certificate from Principal/HOIs is needed for deployed buses. **If the VPR rating found poor, bid shall be treated as technically disqualified.** If bidder's is a partnership firm, the partnership should be in existence for the past minimum 2 years from the date of publication of this NIT and the firm must have done business in the name of the partnership firm for which experience is claimed in this tender.

a) Transporters quoting for 52/24 seater buses should have as on **31.12.2024** minimum two buses of 52/24 seater of not older than 01.01.2018 model duly registered in their own name/firm/partner's name only. Holding power of attorney for vehicles will not suffice to be ownership. After receiving the work order from the concerned schools/college (i.e. Jawaharlal Nehru School, , Kasturba college of nursing), buses to be deployed of model not older than **01.01.2018** passed and duly registered in their own name/**firm/partner's name only.**

b) Transporter contractors should have registered themselves with Provident fund commissioner or should have obtained exemption certificate for not being covered under the relevant act. However transport contractors who have already applied to provident fund commissioner for registration or for exemption may also apply for tender provided they shall submit the relevant documents of

registration/exemption within 30 days from the effective date of award of work order failing which this contract can be terminated.

- c) Transport contractors should have PAN for deduction of TDS as per Income tax act.
- d) Transport contractors should have/applied for GST registration number/GST code for remittance of GST under the GST act.
- f) A copy of Income Tax return of last two assessment years i.e. 2022-23 and 2023-24 is to be enclosed along with tender documents.

### Special Terms & condition

A) Rate offered shall be per km inclusive of all overhead charges like fuel, taxes, comprehensive Insurance, payment to staff, Vehicle maintenance etc. but will not include GST. Base rate of fuel existing on opening date will only be considered. Hence tenderer's should quote accordingly without any ambiguity. Payment of assured runs (i.e.1500 km for Jawaharlal Nehru School, 1000 km for Kasturba College of nursing) per month Will be given to the successful bidders who are issued work orders. In case monthly run exceeds from defined assured run, and then per km rate will be applicable for extra run and if in case running is less than the assured km there difference in assured and actual run will be paid by rate assured and actual by per day km rate.

For example if bus run 1200 km in a month there payment will be made for 1500 km but 1200 km will be paid @per km per day basis and remain 300 will be paid @ of rate assured.

- B) All the rates should be quoted in figure as well as in words in Annexure-D.
- C) All the offers received will be scrutinized and only the technically qualified offers will be considered.
- D) The technically disqualified offers will be rejected and no intimation shall be given by the Jawaharlal Nehru School in this regard.
- E) Tender priority i.e. L 1, L 2, & L 3 party etc. will be arrived at based on the rate quoted by the parties.
- F) In case rate happens to be identical the evaluation criteria will be based on the following order:-
  - i) Experience with BSM schools (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School) KCON & other organization in the field of deployment of vehicles by way of rendering satisfactory Services.
  - ii) Higher number of vehicles quoted for deployment.
  - iii) Turnover of last two years (Financial Year 2022-23 and 2023-24 as per balance sheet/ IT return. A copy of the same is to be enclosed along with tender documents.
- G) The number of buses to be contracted shall be distributed among minimum three parties in the ratio of 9:5:2 as follows. Hence, the L1 rate thus obtained, if acceptable, will be counter offered to L2 and L3  
Bidders successively for their acceptance till the requisite number of parties are obtained.
  - a) L 1 - 9 Nos. {(6- 52 seater), (3- 24 seater )}
  - b) L 2 - 5 Nos. {(3- 52 seater), (2- 24 seater )}
  - c) L 3 - 2 Nos. {(2- 52 seater )}

However, if L 2 party do not accept the counter offer of L 1 rate then the counter offer shall be extended to L 3, L 4 and so on. If L 3 party do not accept the L 1 rate the counter offer shall be extended to L4, L5 and so on till the requisite number of parties are obtained.

4. However, Jawaharlal Nehru School reserves the right to change the above distribution, if condition so warrant. Jawaharlal Nehru School also reserves the right to increase/decrease the quantity and category (52/24 seater) of buses at any time during the contract period.

5. Jawaharlal Nehru School, Habibganj Bhopal reserves the right to reject any tender, or any stage without assigning any reason thereof and no correspondence shall be entertained in this regard.
6. Rate contract is intended for deployment of buses of model not older than 01.01.2018 which should be registered for educational use under suitable permit/guidelines issued by RTO Bhopal. Successful bidders shall submit documentary proofs regarding RTO Certificate, insurance etc. before deployment of the Vehicles.
7. Rate contract is intended for deployment of buses of model not older than 01.01.2018, passed and Registered in their own name/firm name/partner name by RTO on hiring basis as per terms & conditions.
8. Jawaharlal Nehru School, Habibganj Bhopal reserves the rights to have parallel contract with any number of Travel agencies/Bus operators.
9. The essence of the contract being punctuality and regularity in providing courteous service to the users, the buses offered should be functionally and aesthetically well-maintained, in good running condition and road worthy to ensure smooth and trouble-free service during the entire contract period.
10. The 14 nos. buses will be utilized under control of Jawaharlal Nehru School and 02 nos. buses will be utilized under control of Kasturba College of nursing respectively for providing transport facilities to the students studying in school/college. Work order and contract agreement will be done separately school/college wise i.e. 14 nos. buses for Jawaharlal Nehru school and 02 nos. buses for Kasturba College of nursing.
11. Though buses are normally required for operation between 06:00 AM to 07:00 PM, Buses shall be Required and directed for operation under different timings decided by respective schools i.e. Jawaharlal Nehru School & Vikram Higher Secondary School, and Kasturba College of Nursing in line With the deployment nature of bus for specific duty.
12. The monthly-assured run in the sum of run of deployed buses on all the days of the month during which the buses are deployed. The run of the working days is counted as the meter reading's difference of first Reporting in the respective school/ college i.e. JawaharLal Nehru School, , KCON Bhopal and last duty performed by Km reading in the BSM institutions. Any unauthorized journey by the buses will be disallowed. No Garage charges/km will be paid extra during the monthly running in entire contract period.
13. The buses shall be required to operate on all working days. However, Jawaharlal Nehru School & and Kasturba College of Nursing reserves the right to use the services on Holidays also, if required. Jawaharlal Nehru School and Kasturba College of Nursing may allow two (02) days of in a month including and clubbing Sunday/Holiday for repair/Serviceing but the transporter/Bus operator should inform at least two days in advance.
14. The buses shall be exclusively run for trips as indicated by Jawaharlal Nehru School and Kasturba College of Nursing through the specified route to the destinations and back. The km run arrived on the basis of route survey only shall be considered and admitted for billing. Standard Distance and route wise kilometers for operation of bus on specific routes shall be provided to the bidders at the time of issuing work order.
15. The assured monthly run will be 1500 kms. for Jawaharlal Nehru School, 1000 kms for Kasturba College of Nursing; hence monthly payment will be made institution wise as given Kms However, there is no requirement of buses during summer vacation In May at Jawahar Lal Nehru School. During March , April & June actual run billing will be made for both the institutions, due to summer vacation as per government guidelines. Therefore assured run of for Respective institutions is not applicable in the month of March, April, & June.
16. Log book should be maintained with each bus by the drivers reflecting journey undertaken daily which will invariably be got filled up by the transportation in charge in all cases including fixed destination routine journey affixing his signature and the same duly certified by the authorized

- official deputed for this work. The log book shall be maintained as per Annexure-F and the daily trip/run details for billing shall be prepared on the basis of this. Log book should be got printed as per Annexure-F by the Transport-Contractors at their cost.
17. Payment to the Transport contractor will be made within 60 days (applicable on each bill). The Transport contractor will submit the bills (induplicate) on monthly basis, which will be duly verified, checked and passed by Jawaharlal Nehru School, Vikram Higher secondary school, and Kasturba College of Nursing official for releasing Payment to the party. All payments will be made by crossed Cheque. The travel agencies are also required to indicate their GST Registration Number, GST Code and Accounting code in the invoice. Quoting party shall have to financially funds to pay diesel cost and salary to his employees regularly without affecting the bus services to BSM institutions (i.e. Jawahar Lal Nehru Schoool & KCON). Bill will be cleared within 60 day from BSM after submission of complete clear documents free from any discrepancies.
  18. The total hiring charges payable will be rounded off to the nearest full rupee value.
  19. TAX: Income tax shall be deducted at source as applicable under relevant Act/Law.
  20. The bidders shall disclose their relationship with employees of Jawaharlal Nehru School, and Kasturba College of Nursing, if any.
  21. Jawaharlal Nehru School, Habibganj Bhopal reserves the right to reject any tender, or any part of the tender, or all the tenders, without assigning any reasons thereof.
  22. Jawaharlal Nehru School, Habibganj Bhopal reserves the rights to have parallel contract at the same rate of Different rates with any number of travel agency/Bus operators.
  23. This tender document shall be deemed to form an integral part of the contract to be entered in to for this work.
  24. The bidder shall be responsible for all acts and omissions of their staff and liabilities arising out of the acts and omissions of such staff shall be borne by the bidders, Jawaharlal Nehru School, and Kasturba College of Nursing shall in no way be responsible for any such acts, omissions or any liabilities.
  25. Route permit/National Permit/Clearance from RTO or any other authority concerned and compliance of any other legal formalities connected with the contract have to be arranged by the bidder at his cost. Jawaharlal Nehru School and Kasturba College of Nursing doesn't take any responsibility in this regard.
  26. The successful tenderer(s) will have to offer their buses for routine inspection by an authority of user and any discrepancies pointed out must be rectified before putting into service and also shall be liable to follow suit on half-yearly basis.
  27. The buses should be furnished with following items:-
    - (i) School/College monogram should be provided in front of the bus duly covered with radium light.
    - (ii) A first Aid box.
    - (iii) A complaint register.
    - (iv) A wall clock.
    - (v) A fire extinguisher (2 KG)
    - (vi) Mobile/web based GPS tracking system.
    - (vii) CCTV Camera with Backup facility
    - (viii) Emergency Exit
    - (ix) Speed Governor
    - (x) Panic Alarm, Help line number
    - (xii) Any other items as per statutory requirement as per CBSE/Supreme court guideline as per government instruction time to time.
  28. The travel agency/Bus operator shall provide with 2 pairs of uniform each to drivers and conductors, lady attendant, helpers, cleaners and shall instruct them to wear the specified uniform while on duty.

The contractor shall specify the color based on RTO recommendations & will provide to their staff within a month of the issue of work order. The uniform should bear the name/logo of the contractor prominently.

29. Directives from the honorable Supreme Court & various law enforcement authorities for the deployment of school buses are to be strictly implemented by the travel agency/Bus operator from time to time, the word "SCHOOL BUS" should be written in bold letters on both front & back side of the bus OR the words " ON SCHOOL DUTY" should be written on both front and back side of the bus.

- i. The students more than the available seats should not be allowed in the school bus.
- ii. First Aid box is compulsory in each & every school bus.
- iii. The windows of the bus must be fixed with protective grill.
- iv. Specified size and type of fire extinguisher shall be an integral part of the bus accessories.
- v. The name of school & telephone numbers should be written on the bus in Block Capital letters.
- vi. The drivers should have minimum 05 years of experience for driving the heavy passengers vehicles with appropriate badge & commercial driving license and have not been punished at any stage under the traffic Rules & regulations.
- vii. The travel agency/bus operator shall have to ensure the availability of one conductor and cleaner/helper one lady attendant in each vehicle for the entire operational period. Lady attendant will not require in Kasturba College of Nursing.
- viii. There must be space under the seats to put the school bags of the students.
- ix. Speed governor should be functional with 40 km per hour speed limit.
- x. Seats of the bus should as per school bus, not as for passenger bus, height should be as per children of seats.

30. The travel agency shall also ensure genuine ethics and courteous behavior of drivers, conductors, lady attendant and helpers:

- i. The driver and conductor and lady attendant/helper should keep the vehicle neat and clean daily before reporting for the duty.
- ii. The conductor/lady attendant/helper should first get down and allow the passenger/students to get down from the bus and later only he should enter in to bus.
- iii. The conductor should open and close the doors for all passengers/students while getting into and getting out the buses.
- iv. The driver, conductor and lady attendant, helper should not smoke in the bus while on duty.
- v. The driver, conductor and lady attendant, helper should always wear uniform provided by the travel agency/ bus operator.

31. The transport contractors shall ensures that all safety provisions are complied with and shall ensure the following:

- i. The rear door shall be locked/bolted during travel and only one door shall be in operations.

32. **PENALTY:**

- a) For non-supply of buses, a penalty of Rs. 1500/- for 52/ 24 seater bus per day, per bus shall be deducted from the bill excluding off days allowed in a month subject to force major like fire, accident, any public unrest, any other act of GOD etc.
- b) Or after resuming duty, if a transport contractor does not ply the bus for the rest of the day, and amount Rs. 1500/-for 52 / 24 seater bus per day per bus, shall be imposed as penalty.
- c) The Bidders are required to provide buses at the specified time and venue. For delay in providing buses beyond thirty (30) minutes from specified time, a token penalty of Rs.500/- per day per bus shall be levied on each occasion.

- d) In the event of any breakdown, alternative arrangement of same model or younger model bus shall be made available by the contractor immediately at his own cost, failing which action as at 32(a) shall be applicable.
  - e) After resuming duty, if the driver/conductor/lady attendant/helper of the hired bus is caught in the case of disobedience/misbehavior/malpractice/ fraud or any act of dishonesty, a penalty amounting to Rs. 1500/- will be imposed on the concerned transport contractor. Repeated acts shall be liable for termination of the contract.
  - f) After resuming duty, any willful negligence or misconduct is found against driver, conductor/lady attendant/ helper, of the hired bus, the contract will be terminated.
  - g) Jawaharlal Nehru School and Kasturba College of Nursing reserves the right to initiate action deemed fit under the above conditions. Depending up on the gravity of the case, the travel agency/Bus operator will be held responsible for the termination of the contract and other consequences.
  - h) The travel agency shall ensure that drivers and conductors/lady attendant/cleaner/helper wear specified uniform while on duty. If the drivers and conductors/lady attendant/cleaner/helper are found without uniform a penalty of Rs. 300/- per occasion will be deducted from the monthly bill.
  - i) The travel agency shall be responsible for providing necessary staffs like conductor and lady attendant. If conductor or lady attendant is not provided on bus, a penalty of Rs.300/- per occasion shall be imposed and shall be deducted from the monthly bill.
  - j) The travel agency shall insure that all the CCTV cameras and GPS to be provided in each contracted buses and shall be responsible for providing GPS link for tracking and weekly backup of CCTV recording to respective School/college. IF CCTV cameras or GPS system are found in not working condition in the buses, a penalty of Rs. 25/- for CCTV cameras and Rs.25/- for GPS per day per bus shall be imposed and shall be deducted from monthly bill.
33. This contract may be terminated at any time without paying any compensation whatsoever to the transport Contractor in case of misbehavior, disobedience, dishonesty, clandestine insolvency, any court order, non- Sanction of road permit or any other related activities on their part or their failure to fulfill the terms and Conditions of this agreement.
  34. In case of failure to provide bus, to concerned school/college reserves the right to make alternative arrangements For hiring buses at transport contractor's risk & cost and extra expenditure incurred, if any, shall be borne by The defaulted travel agency, to be adjusted from the monthly bills.
  35. The Bidder will, in the event of breakdown or accidents, make available relief buses as required. Such Relief buses will be subject to the same conditions of maintenance and compliance with statutory Requirements as those covered by the contract.
  36. Jawaharlal Nehru School and Kasturba College of Nursing reserves the right to check speedometer of the deployed vehicles at any point of time and if it is found inaccurate any suitable action, as deemed fit, will be taken.
  37. Successful Bus operator/Bus contractor shall execute an agreement with Principal of Jawaharlal Nehru School for 14 nos. and Kasturba College of Nursing For 02 nos. buses hired buses on a non-judicial stamp paper of the value of Rs.1000/- at his own cost.
  38. The contracted buses will be made available at all times in road worthy conditions duly substantiated With 'Fitness certificate' as to give uninterrupted service. In case transport contractors fail to provide the contracted buses on any working day Jawaharlal Nehru School and Kasturba College of Nursing shall be at liberty to make suitable alternative arrangement. All additional expenditure as also damage/losses incurred by concerned school/college as result of break-down of the travel agency's buses or transport arrangement, will be payable by the travel agency to the Jawaharlal Nehru School, Vikram Higher Secondary School, and Kasturba College of Nursing and such damage/losses shall be determined by the respective school/college at its sole discretion.



39. Only the authorized staff attached (along with Photo ID Cards) to the contracted buses or representative Nominated by the travel agency shall be allowed entry inside the concerned school/college or any other premises during the course of contract.
40. The persons employed by the transport contractor will be treated as the authorized representative(s) and shall also be held responsible along with the transport contractors, for any breach of the terms and conditions as provided in this contract.
41. The travel agency operating under this contract shall strictly ensure the provisions under Motor Vehicles Act, 1988 in relation to the passenger's accident compensation scheme as applicable in the state of Madhya Pradesh.
42. Accidents, if any, occurring during the course of concerned school/college work should be reported by the Travel agency/bus agency to the police and principal of concerned school/college (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School, and Kasturba College of Nursing), without Delay and certainly not later than 24 hours. This should followed by a detailed report from the travel agency/bus agency within 48 hours from the occurrence of accidents.
43. The Bidders shall operate their buses entirely at their own risk and Jawaharlal Nehru School and Kasturba College of Nursing shall not be held Responsible for any damage to the bus while on the school work or when parked any other premises.
44. The Bidders shall make their own arrangements for the parking of their buses over night or during off/ Holidays.
45. The Bidders shall ensure that all buses under this contract agreement are covered by a comprehensive Insurance policy throughout the tenure if the contract. Under no circumstance shall the company be liable to Compensate for any loss or damage that may be caused to/by the buses while engaged in discharge of the travel agency's obligations under this contract.
46. The transport contractor will have to indemnify concerned school/college against:
  - a) All claims for injury or damage to any person or property caused by his/her negligence or negligence of their employees while in concerned school/college premises.
  - b) Observance of labour & industrial laws.
  - c) All claims by way of compensation and all other types of unforeseen claims, which may arise in the course of contract.
  - d) All payments by way of compensation or otherwise which the concerned School/college (i.e. Jawaharlal Nehru School, Kasturba College of Nursing) may be called upon to make under the provisions of the said Acts to any workmen as aforesaid, and any cost incurred by the respective school/college in connection with any claim preferred by such workmen and or against all actions, claims and demands whatsoever in respect thereof or in respect of any loss, injury or damages whatsoever to any third person arising out of or occasioned by the negligent, imperfect or improper performance of this contract by the travel agency, their workmen servants or agents.
  - e) All claims, payment and losses that the Jawaharlal Nehru school may have to make or suffer on account thereof. The Bidder shall whenever required to do so by the concerned School/college or Govt. officials authorized under law, produce for inspection all forms, register and other papers required to be maintained under the various statutes.
47. In case, the concerned school/college be held liable for any loss, damage or compensation to third parties Arising from or in relation to transport operations done by the bidders, such loss, damage or compensation Shall be paid by the Transport Contractor to the concerned School together with costs incurred by the Concerned School/college (i.e. Jawaharlal Nehru and School, and Kasturba College of Nursing) on any legal proceedings pertaining thereto.
48. The bidder shall observe and comply with the requirements of the Minimum wages Act and all other Industrial & Labor legislation for the time being inforce or that may hereafter be brought into force, governing the relationship between the employer and the employee.

49. The Bidder shall accept liability for compensation in accordance with the provision of the Workmen's Compensation Act, 1923 read with Employees State Insurance Act, 1948, amendments thereafter and or Other law for the time being in force for personal injury caused to any person/workmen by accident Arising out of and in the course of this contract.
50. **PRICE VARIATION:** In case of any change in the cost of diesel, the hiring rate shall increase/decrease at the Rate of thirty three (33) paise per kilometer for every one rupee or part thereof per liter increase/decrease In the cost of diesel subject to documentary evidence. No increase will be admissible on any other account.
51. A sum of Rs. 154440/- (Rupees One lakh fifty four thousand four hundred forty only) shall be deposited as Earnest Money Deposit along with the tender, payable in the form of Crossed Demand Draft in favour of "Principal, Jawaharlal Nehru School" payable at Bhopal.
52. Earnest Money Deposit will be refunded to unsuccessful bidders. Earnest Money Deposit of the successful Bidders shall be converted and adjusted against the security Deposit as part payment of work order.
53. Earnest Money Deposit shall not carry any interest.
54. The successful tenderes will have to make Security Deposit against the work order issued from concerned School/college, rate of Security Deposit will be as below:
- | Contract Value                       | SD Amount  |
|--------------------------------------|--|
| Up to Rs.10 lakhs                    | 10%  |
| Above Rs.10 lakhs up to Rs.50 lakhs. | Rs.1 lakh+7.5% of the amount exceeding Rs.10 lakhs |
| Above Rs.50 lakhs                    | Rs.4 lakh+5% of the amount exceeding Rs. 50 lakhs  |
55. The Security Deposit as mentioned at para 54 above, can be deposited in any one of the following forms:
- Cash (as permissible under the Income Tax Act)
  - NEFT, Pay order or Demand Draft in favor of Principal, of respective school/college (i.e. Jawaharlal Nehru School, Kasturba College of Nursing).
  - Local cheques of Scheduled banks, subject to realization.
  - Securities available from Post offices such as National Savings Certificates, KisanVikasPatras etc. [Certificate should be held in the name of Contractor furnishing the security and duly pledged in Principal favour of concerned School/college (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School, and Kasturba College of Nursing) and discharged on the back] Bank Guarantee from Scheduled Banks/Public Financial institutions as defined in the Companies Act subject to a maximum of 50% of the total security deposit value. The balance 50% has to be remitted either by cash or in other form of security.
  - Fixed Deposit Receipt issued by Scheduled banks/Public financial institutions as defined in the Companies Act. The FDR should be in the name of the contractor, A/c Principal, of concerned school/college, Duly discharged on the bank.
  - Security Deposit can also be recovered at the rate of 10 % from the running bills. However, in such cases 50% of the Security Deposit should be deposited before the start of the work and the balance 50% may be recovered from the running bills.
- Note: Acceptance of Security Deposit against SL. No. (d) and (f) above will be subject to hypothecation or Endorsement on the documents in favour of Principal, of concerned School/college (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School, and Kasturba College of Nursing) However, concerned School/college will not be liable or responsible in any manner for the collection of interest or renewal Of the documents or in any other matter connected therewith.
56. Security Deposit shall not carry any interest.
57. Respective schools (i.e. Jawaharlal Nehru School, Kasturba College of Nursing) reserve the right to short close the contract at its discretion at any point of time without assigning any reason thereof.

58. **ARBITRATION:** In all cases of disputes emanating from and in references to this agreement the matter shall be referred to the arbitration of the sole arbitration of an arbitrator appointed by Principal, Jawaharlal Nehru School, Habibganj Bhopal. The arbitration shall be under 'THE ARBITRATION AND CONCILIATION ACT OF 1996' and the rules there under. The arbitrator may from time to time with the consent of the parties enlarge the Time for making and publishing the award. The jurisdiction in all cases shall be at Bhopal (MP) only.
59. In case of any suit or other legal proceedings arising under or relating to this contract, the courts at Bhopal Shall have full jurisdiction.
60. Vendor shall be liable for all punitive liability in case of any violation of statutory provisions. In case where such liability comes on concerned school/college, statutorily then the same be compensated by vendor to concerned school/college (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School and Kasturba College of Nursing).
61. All the safety guidelines as per latest M.P government / High court shall be implemented by Bus contractor for the operation in institutions (i.e. Jawaharlal Nehru School, Vikram Higher Secondary School and Kasturba College of Nursing).

## Annexure-C

TECHNICAL BID

[To be kept in the envelope marked 'Technical Bid' along  
With Demand draft(s) for Earnest Deposit Money]

1. Name of the Firm / Party \_\_\_\_\_
2. Address of the registered office \_\_\_\_\_  
\_\_\_\_\_
3. Name of the contact person(s) \_\_\_\_\_
4. Contact Nos. \_\_\_\_\_  
Telephone Nos. \_\_\_\_\_  
E mail: \_\_\_\_\_  
Mobile Nos. \_\_\_\_\_
5. Nature of firm/concern: \_\_\_\_\_  
(Proprietor/Partnership/Private Ltd./Public Ltd.)  
Note: In case of Partnership concern, please enclose photocopies of the partnership Deed. Copy of the resolution of the partnership also to be enclosed wherever necessary.
6. Names & Address of partners/Proprietors/Directors  
Name Address  
i) Shri/Smt. \_\_\_\_\_  
S/W/O \_\_\_\_\_  
ii) Shri/Smt. \_\_\_\_\_ S/W/o \_\_\_\_\_  
iii) Shri/Smt. \_\_\_\_\_ S/W/o \_\_\_\_\_
7. Name of the person(s) & designation authorized for signing the contract/dealing with Jawaharlal Nehru School, Habibganj Bhopal.
8. Whether the tenderer is registered as Tour/travel operator/Bus operator: Yes/No [if yes, please enclose Xerox copy of the same.]
9. Whether the tender is registered with Provident Fund Commissioner OR have obtained exemption certificate from provident fund commissioner for not being covered under the relevant Act: Yes/No [If yes, please enclose Xerox copy of the relevant certificate]
10. Please indicate your PAN for deduction of TDS under Income Tax Act [Please enclose Xerox copy of the PAN card]
11. Income tax clearance certificate/Income tax returns for last two years (Assessment year 2022-23 & 2023-24) in case of firm/travel operator/Bus operator.
12. GST registration number, GST Code and accounting code,  
(Please attach copy of the relevant document)
14. Turnover of last 2 years supported by audited balance sheet, if any, in case of firm/travel operator 2022-23 & 2023-24 financial year.
15. Experience, If any, with details:

Sl.No	Name of the organization	Experience in years of running the vehicles	No. of the vehicles deployed during the period		
			2022	2023	2024
i)	School				
ii)	Any other organization				
iii)	State/Central Govt. organizations				
iv)	Any other				

[Please attach relevant documents in support of the statement]

12/04/16



16. Whether tenderer is having any relative working in Jawaharlal Nehru School, Vikram Higher secondary school, Kasturba college of Nursing: Yes/No

17. If yes, please give details

- a) Name \_\_\_\_\_  
b) Designation \_\_\_\_\_  
c) Department \_\_\_\_\_

17. Details of the 52/ 24 seater Bus registered in the name of the Bidder on or after 01.01.2018:

Sl.No:	Type of Vehicle	Registration No.	Fitness up to	Insurance up to
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

[Please enclose supporting documents like copy of Registration Book, Permit and Insurance, Image of buses from inside and outside etc.]

18. Details of Earnest Money deposit:

Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_ Only) issued by \_\_\_\_\_

(Name of issuing Bank)

Declaration: I/We \_\_\_\_\_ have gone through the terms and condition of tender No. \_\_\_\_\_ and under take to accept the same in totality and agree to deploy vehicles within a month from the date of award of the contract.

Place:

Date:

(Signature with seal)

Note: All above information should be supported by relevant documents as applicable.

**PRICE BID**

**Annexure: D**

[To be kept in the envelop marked 'Price Bid']

1. Name of the firm/Owner/Party: \_\_\_\_\_

2. Schedule of Rates;

Sl.No	Name of Institution	Type of Vehicles	Assured KM/Month	No. Buses Required	Rate per km	
					In figure (Rs.)	In words (Rs.)
1	Jawaharlal Nehru School, Habibganj Bhopal	52 seater bus	1500 kms	1 Nos.		
2		24 seater bus	1500 kms	1 Nos.		
3		52 seater bus	1000 kms	1 Nos.		
4	BHEL Bhopal					

3. Base Fuel Price of Diesel: Rs. 91.68
4. GST shall be paid extra, if applicable.
5. Remarks, if any.

(Signature with seal)

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Note: (i) In case of discrepancy in rates in figure and words, the minimum will be taken into account by Jawaharlal Nehru School, Habibganj Bhopal.

(ii) Any deviation from the terms and conditions of the tender shall be liable to rejection of the offer/tender.

# No Deviation Certificate

Annexure- E

**Tender No.:**

**Tender Title: Hiring of Buses for rate contract basis.**

**Bidder Firm Name:**

**Date: [Submission Date]**

**To,**  
BHEL Shiksha Mandal,  
MGM Dispensary,  
BHEL Bhopal

Dear Sir/Madam,

**Subject: No Deviation Annexure**

We, the undersigned, in reference to the tender mentioned above, hereby confirm and declare that we fully comply with all the terms, conditions, and specifications stated in the tender documents.

**1. No Deviations in Terms and Conditions**

We confirm that we are fully compliant with all the terms, conditions, and specifications mentioned in the tender and there are **no deviations** whatsoever in our bid.

**2. Acceptance of All Terms**

We accept the conditions of the tender and agree to adhere to the same during the entire project execution period.

**3. Consequences of Deviations**

We understand that if any deviation is found in our bid at any stage, it may lead to the rejection of our proposal.

We confirm that this submission is in accordance with the requirements of the tender, and no changes or exceptions have been made to the tender terms.

Thank you for your kind attention.

Yours faithfully,

Signature -

Name of Authorized Signatory-

Designation-

Company Name-

Company Seal-

## Perfoma of Vendor Performance Rating

To,

Date:

The Principal

Jawaharlal Nehru School

Habibganj Bhopal

The Vendor performance Rating (VPRs) w.r.t. documents deployment of buses by M/s \_\_\_\_\_  
\_\_\_\_\_ for the period (from) \_\_\_\_\_ (to) \_\_\_\_\_ areas follow:

Please assign Ratings (1 for Poor, 2 for Good & 3 for Very Good)

Sl.No	Parameter	Poor (1)	Good (2)	Very Good (2)
1	Cleanliness, Upkeep and Condition of Vehicles			
2	Completeness in documents (Registration, Road tax, Insurance; permits) of the vehicles			
3	Conduct and behavior of the drivers			
4	Promptness in deployment of vehicles			
5	Reliability of vendor			
6	Performance of vendor			
7	Billing & Financial dealings			
8	Behaviour of the vendor			

Ref:- Work Order No.:- \_\_\_\_\_ Date: \_\_\_\_\_

Signature & Stamp For and on behalf of





दूर एवं टैक्सी आपरेटर ट्रेवल्स/एजेंसी का नाम

अनुक्रमांक :

वाहन क्रमांक \_\_\_\_\_ दिनांक \_\_\_\_\_

स्कूल से रिपोर्ट करने का समय व माइलो मीटर वाचन : समय ..... माइलो मीटर वाचन .....

चालक का नाम ..... चालक का हस्ताक्षर .....

यातायात अधिकारी/पर्यवेक्षक का नाम ..... यातायात अधिकारी/पर्यवेक्षक केहस्ताक्षर .....

क्रमांक	प्रयोग करने वाले का नाम	यात्रा की किस्म निजी / सरकारी	प्रस्थान		वापसी		कुलदूरी(किमी)	उपयोग करने वाले द्वारा भरा जाए				
			समय	माइलोगीटर वाचन (रीडिंग)	समय	माइलोमीटर वाचन (रीडिंग)		यात्रा का स्थान	वाहन को छोड़ने का समय	माइलोमीटर वाचन(रीडिंग)	उपयोग करने वाले का नाम एवं हस्ताक्षर	

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स्कूल को छोड़ने का समय : ..... माइलोमीटर वाचन(रीडिंग) .....

यातायात अधिकारी/पर्यवेक्षक का नाम ..... यातायात अधिकारी/पर्यवेक्षक केहस्ताक्षर .....